



C I T Y O F
RENO
Memorandum

DATE: May 30, 2025
TO: Mayor and City Council
THROUGH: Jackie Bryant, City Manager
FROM: Tyler Shaw, Agenda Manager
DEPT: City Manager's Office
SUBJECT: 06/11/2025 City Council and Redevelopment Agency Board Meetings
Draft Agenda Memo

This memo is intended to provide an overview of the anticipated agenda for the City Council and Redevelopment Agency Board Meetings on Wednesday, June 11, 2025. This is a draft, and agenda items may be revised or removed prior to posting. Additional items not listed in this draft may also appear on the final agenda. The final agenda will be physically posted in compliance with Nevada Revised Statutes (NRS) 241.020(3) (notice of meetings) at Reno City Hall, 1 East First Street, Reno, Nevada 89501. In addition, the final agenda will be electronically posted in compliance with NRS 241.020(3) at Reno.gov, and NRS 232.2175 at notice.nv.gov/.

City Council Meeting

A Introductory Items

A.1 Pledge of Allegiance

A.2 Roll Call

A.3 Public Comment

A.3.1 Public Comment

A.4 Approval of the Agenda (For Possible Action) – 11 June 2025

B Consent Agenda (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually. All consent agenda items pulled for discussion will be heard at the discretion of the presiding officer.)

B.1 Staff Report (For Possible Action): Approval of Privileged Business License - Dining Room Alcohol (New) - Pine Ridge Tavern, Bruce Familian, 7665 Town Square Way, Units 101 and 102. [Ward 5]

Summary:

This is an application (R165608Q-APP-2025) by Pine Ridge Tavern for dining room alcohol. The business is located at 7665 Town Square Way, Units 101 and 102, in Ward 5 (Exhibit A) and the zoning designation is Sommerset PUD, Town Center Commercial Area. Planning comments note that a restaurant with alcohol service is an allowed use and permitted to operate from 6:00 a.m. to 11:00 p.m. Staff recommends that Council approve the privileged business license application.

B.2 Staff Report (For Possible Action): Approval of Privileged Business License - Dining Room Alcohol (New) - Stellar's Lounge & Grill, Bruce Familian, 7665 Town Square Way, Units 104 and 105. [Ward 5]

Summary:

This is an application (R165612Q-APP-2025) by Stellar's Lounge & Grill for dining room alcohol. The business is located at 7665 Town Square Way, Units 104 and 105, in Ward 5 (Exhibit A) and the zoning designation is Sommerset PUD, Town Center Commercial Area. Planning comments note that a restaurant with alcohol service is an allowed use and permitted to operate from 6:00 a.m. to 11:00 p.m. Staff recommends that Council approve the privileged business license application.

B.3 Staff Report (For Possible Action): Award and approval of Contract with Vision Building Companies for the purchase and installation of a 20-year exterior cover membrane on Fire Station 1 in an amount not to exceed \$240,472 pursuant to NRS 332.115(1)(c). (Facilities Capital Maintenance Fund) [Ward 1]

Summary:

The fabric membrane on the apparatus building that was sub-contracted by Bison

Construction through Vision Building Companies (AKA: Vision Building Rentals, Inc.) in 2008 at Fire Station 1, located at 495 E 4th Street is past its useful life and needs replacement. Staff worked directly with Vision Building Companies to obtain a bid for the manufacture and installation of a replacement membrane with a 20-year warranty. The replacement design is to install directly over the existing membrane to avoid the occupants of the facility from displacement during the installation. The total bid, which reflects a partial credit of \$2,204 left on the warranty, is in an amount not to exceed \$240,472 which includes a contingency of \$25,000.

- B.4 Staff Report (For Possible Action): Award of Contract to All Eagle, LLC for demolition of the Community Assistance Center buildings located at 315 & 335 Records Street in an amount not to exceed \$700,000. (Redevelopment Agency #2 Fund) [Ward 1]

Summary:

The Community Assistance Center located at 315 and 335 Record Street has been closed since 2021 when the Cares Campus opened. The next step is to demolish the buildings to remove downtown blight, the potential for vandalism, and the potential unlawful occupation of a vacant building on City owned property.

The property is under an Exclusive Negotiating Agreement (ENA) with Ulysses Development Group, who will reimburse the Reno Redevelopment Agency for the cost of demolition. Four bids were received on May 15, 2025. All Eagle, LLC submitted the best bid pursuant to the requirements established in Nevada Revised Statute (NRS) Chapter 338.

Staff recommends Council Award of Contract to All Eagle, LLC for the Community Assistance Center Demolition Project in an amount not to exceed \$700,000, which includes contingencies of \$19,800.

- B.5 Staff Report (For Possible Action): Approval of Contract with Tokio Marine HCC (TMHCC) for Stop Loss Insurance for the City of Reno's Self-funded Health Plans for a one-year term in the amount of \$1,675,083. (Self-funded Medical Funds)

Summary:

The current stop loss coverage for the City of Reno's self-funded health plans expires on June 30, 2025. The renewal has been marketed by the City's broker, Lockton Companies. The incumbent reinsurance company, Voya Financial, issued a bid that was not competitive at a 15% increase whereas TMHCC was the most competitive bidder with a 2.4% increase for the upcoming FY25/26 plan year. TMHCC issued a competitive proposal with closely matching contract features, no lasers on current risk, and a "no new laser" provision at renewal. Tokio Marine

HCC is a leader in reinsurance as evidenced through their large national book of business. Given their long-standing reputation and superior bid, staff recommends Council approve the bid from Tokio Marine HCC.

- B.6 Staff Report (For Possible Action): Approval of Contract extension for third party administrator services with Sedgwick for administration of workers' compensation claims management services in an amount not to exceed \$330,000. (Workers' Compensation Fund)

Summary:

The City has been in contract with Sedgwick for approximately 3 years to provide third-party administration services for workers' compensation claims. The terms of the current contract are for 3 years with 2 optional renewal years. The City has utilized these services under the current contract and has reached the first optional extension year of the contract. Sedgwick has proposed a flat renewal fee for this extension year of \$330,000.

- B.7 Staff Report (For Possible Action): Award of Contract to KG Walters Construction Co. Inc. for the Truckee Meadows Water Reclamation Facility Filtration Process Improvements Project in the amount of \$12,264,200 with Reno's share being \$8,416,920.46. (Sewer Fund)

Summary:

Filtration is an integral part of the wastewater treatment process at the Truckee Meadows Water Reclamation Facility (TMWRF) that removes suspended solids and nutrients to keep the facility in compliance with its discharge permit. The filtration process at TMWRF has experienced hydraulic bottlenecks with flows well within the design capacity of the system. The filtration facility is in need of improvements and rehabilitation to continue reliable operation. This project includes replacement of filter media and filter nozzles in all filter cells, replacement of backwash pumps, replacement of backwash blowers, concrete and steel rehabilitation, improvements to the spent backwash system piping, electrical upgrades, and a filter bypass pipeline. Staff advertised this project in the Reno Gazette Journal and through the City's bidding portal, PlanetBids. Staff advertised this project in the Reno Gazette Journal and through the City's bidding portal, PlanetBids. Thirty days were allowed for bidding, from April 8 to May 8, 2025. KG Walters Construction Co. Inc. submitted the best bid pursuant to the requirements established in Nevada Revised Statutes (NRS) Chapter 338. Staff recommends Council to award the contract to KG Walters Construction Co. Inc. in an amount not to exceed \$12,264,200 for the base bid and project contingency (Reno's share being \$8,416,920.46 from the Sewer Fund).

- B.8 Staff Report (For Possible Action): Approval of Consulting Agreement for Engineering Services During Construction with Carollo Engineers, Inc. for the Truckee Meadows Water Reclamation Facility Filtration Process Improvements Project in the amount of \$1,434,270 with Reno's share being \$984,339.50. (Sewer Fund)

Summary:

Filtration is a critical component of the wastewater treatment process at the Truckee Meadows Water Reclamation Facility (TMWRF). It removes suspended solids and nutrients to meet the discharge limits set by our operating permit. However, the current filtration system has experienced flow restrictions, where treated wastewater cannot move through the filters efficiently, even under the systems intended operating capacity. To ensure continued reliable performance, the filtration facility requires significant rehabilitation and upgrades.

This project will replace the filter media and nozzles in all filter cells, replace backwash pumps and blowers, rehabilitate the concrete and structural steel, upgrade the spent backwash system piping and electrical systems, and install new filter bypass pipeline. Engineering services during construction and special inspection services are necessary for the TMWRF Filtration Process Improvements Project. Carollo Engineers, Inc. (Carollo) is a qualified engineering consultant for the engineering services during construction of this project because of their experience designing the project, and their familiarity with the operational and maintenance constraints at TMWRF. This project is listed in the FY 2025 Capital Improvement Program, and staff recommends approval of the agreement with Carollo in an amount not to exceed \$1,434,270 (Reno's share being \$984,339.50 from the Sewer Fund).

- B.9 Staff Report (For Possible Action): Award of Contract to EMCOR Services Mesa Energy for the Truckee Meadows Water Reclamation Facility Bleach Building HVAC Renovation Project in the amount of \$1,962,420 with Reno's share being \$1,346,808.85. (Sewer Fund)

Summary:

The Truckee Meadows Water Reclamation Facility (TMWRF) uses sodium hypochlorite (bleach) to disinfect treated water and continue compliance with its discharge permit. To maintain bleach quality, proper storage conditions, specifically adequate ventilation and lower temperatures, are essential to prevent degradation. This project includes the replacement of evaporative coolers, air handling units, Heating, Ventilation, and Air Conditioning (HVAC) ductwork, and building drain equipment, as well as various electrical improvements to the TMWRF Bleach Building. Staff advertised this project as pursuant to the requirements established in Nevada Revised Statutes (NRS) Chapter 338, and EMCOR Services Mesa Energy (EMCOR) submitted the best bid. Staff recommends Council award the contract to EMCOR in an amount not to exceed

\$1,962,420 for the base bid and project contingency (Reno's share being \$1,346,808.85 from the Sewer Fund).

- B.10 Staff Report (For Possible Action): Approval of Consulting Agreement for Engineering Services During Construction to CR Engineering for the Truckee Meadows Water Reclamation Facility Bleach Building HVAC Renovation Project in the amount of \$70,440 with Reno's share being \$48,342.97. (Sewer Fund)

Summary:

The Truckee Meadows Water Reclamation Facility (TMWRF) uses sodium hypochlorite (bleach) to disinfect treated water and continue compliance with its discharge permit. To maintain bleach quality, proper storage conditions, specifically adequate ventilation and lower temperatures, are essential to prevent degradation. This project includes the replacement of evaporative coolers, air handling units, Heating, Ventilation, and Air Conditioning (HVAC) ductwork, and building drain equipment, as well as various electrical improvements to the TMWRF Bleach Building. CR Engineering, which designed the project, is well-qualified to provide engineering services during construction due to its in-depth knowledge of TMWRF's operational and maintenance requirements. This project is listed in the FY 2025 Capital Improvement Program, and staff recommends agreement approval to CR Engineering in an amount not to exceed \$70,440 (Reno's share being \$48,342.97 from the Sewer Fund).

- B.11 Staff Report (For Possible Action): Award of Contract to KG Walters Construction, Inc. for the construction of the Reno Stead Water Reclamation Facility Clarifier Rehabilitation 2 & 3 in an amount not to exceed \$2,196,890. (Sewer Enterprise Fund) [Ward 4]

Summary:

Clarifiers play a critical role in the wastewater treatment process by removing solids before filtration. Clarifiers 1 and 2 at the Reno Stead Water Reclamation Facility (RSWRF) have operated continuously for nearly 20 years. To maintain their performance and reliability, the City of Reno (Reno) must periodically complete rehabilitation and repairs. HDR Engineering, Inc. (HDR) conducted a condition assessment, life cycle analysis, and prepared the design for the clarifiers rehabilitation. Reno publicly bid the project in accordance with Nevada Revised Statutes (NRS) 338. KG Walters Construction, Inc. submitted the best bid. Staff recommends awarding the construction contract to KG Walters Construction, Inc. for the RSWRF Clarifier Rehabilitation 2 & 3 Project in an amount not to exceed \$2,196,890 (Sewer Fund)

- B.12 Staff Report (For Possible Action): Approval of Consultant Agreement with HDR Engineering, Inc. for professional engineering services related to the construction

of the Reno Stead Water Reclamation Facility Clarifier Rehabilitation 2 & 3 project in an amount not to exceed \$250,744. (Sewer Fund) [Ward 4]

Summary:

The Reno Stead Water Reclamation Facility (RSWRF) provides sewer treatment and recycling service for the North Valleys service area. Clarifiers play a critical role in the wastewater treatment process by removing solids before filtration. Clarifiers 1 and 2 at the RSWRF have operated continuously for nearly 20 years. To maintain their performance and reliability, the City of Reno (Reno) must periodically complete rehabilitation and repairs. HDR Engineering, Inc. (HDR) conducted a condition assessment, life cycle analysis, and prepared the design for the clarifiers rehabilitation. Inspection reports and quality assurance inspection and testing is necessary to ensure construction and installation methods are performed in accordance with engineer and manufacturer recommendations. Staff recommends approval of an agreement with HDR for engineering and inspection services to support the construction of the RSWRF Secondary Clarifier Rehabilitation 2 and 3 project in an amount not to exceed \$250,744 (Sewer Fund).

- B.13 Staff Report (For Possible Action): Approval of Change Order #1 to the Truckee Meadows Water Reclamation Facility (TMWRF) Thickened Waste Activated Sludge Improvements Project construction contract with TNT Industrial Contractors for an additional \$200,000 for a total contract amount not to exceed \$2,961,000 with the City of Reno's share of the change order being \$137,260. (Sewer Fund)

Summary:

The Truckee Meadows Water Reclamation Facility (TMWRF) Thickened Waste Activated Sludge (TWAS) Improvement Project began in June 2019 with TNT Industrial Contractors (TNT). The project upgraded the sludge thickening system at the TMWRF. During construction, maintenance staff identified repeated failures in the system's transfer pumps. Although these pumps are part of the TWAS system, they were not included in the original contract. Given the ongoing issues and TNT's current work on the system, staff requested a cost estimate to replace the pumps. Staff reviewed the proposed costs and found them to be in line with current industry pricing. Staff recommends that Council approve Change Order #1 to the existing contract with TNT Industrial Contractors, not to exceed \$200,000 with the City of Reno's (Reno's) share being \$137,260 (Sewer Fund) and authorize the Mayor to sign the change order.

- B.14 Staff Report (For Possible Action): Approval of an Amended Agreement with HDR Engineering Inc. to increase the amount of the Agreement by the sum of \$60,000 for the Truckee Meadows Water Reclamation Facility Thickened Waste Activated Sludge Improvements Project for a total agreement amount not to

exceed \$392,960 with the City of Reno's share of the amendment being \$41,178. (Sewer Fund)

Summary:

The Truckee Meadows Water Reclamation Facility (TMWRF) Thickened Waste Activated Sludge (TWAS) Improvements Project began in June 2019 with TNT Industrial Contractors (TNT). The project upgraded the sludge thickening system at the plant. During construction, maintenance staff identified repeated failures in the system's transfer pumps. Although these pumps are part of the TWAS system, they were not included in the original contract. Given the ongoing issues and TNT's current work on the system, staff requested a cost estimate to replace the pumps. Staff reviewed the proposed costs and found them to be in line with current industry pricing. This amendment will add additional funds to the HDR Engineering, Inc. agreement for required engineering and construction inspections as part of the pump replacements. Staff recommends Council approve the amendment to the TMWRF TWAS Improvement Project engineering services during construction task with HDR Engineering, Inc. (HDR) for additional \$60,000 for a total agreement amount not to exceed of \$392,960 with Reno's share of the increase being \$41,178. (Sewer Fund), and authorize the Mayor to sign the change order.

- B.15 Staff Report (For Possible Action): Approval of Consulting Agreement for Engineering Services with AtkinsRealis USA, Inc. for the Truckee Meadows Water Reclamation Facility Year 2 Manhole and Piping Rehabilitation Project in the amount of \$149,995 with Reno's share being \$102,941.57. (Sewer Fund)

Summary:

The Truckee Meadows Water Reclamation Facility (TMWRF) has an extensive plant drainage network, consisting of manholes, catch basins, and underground pipe systems, responsible for conveying stormwater and internal plant process flows by gravity to the plant influent pump station. Most of the plant drainage infrastructure has been in use since 1964 and has never been rehabilitated. In 2023 AtkinsRealis USA, Inc. (AtkinsRealis) performed an evaluation of the entire drainage system at TMWRF and provided a phased rehabilitation recommendation based on their findings. This agreement with AtkinsRealis is to provide engineering design for Year 2 rehabilitation of priority drainage infrastructure at the plant. Staff recommends Council approve the Agreement for Engineering Services with AtkinsRealis as described in the attached scope of work in an amount not to exceed \$149,995 (Reno's share being \$102,941.57 from the Sewer Fund).

- B.16 Staff Report (For Possible Action): Approval of Consulting Agreement for Professional Engineering Services with Holmes International for Inspection and Condition Assessment of the Reno-Sparks Sanitary Sewer Interceptor in an

amount not to exceed \$622,517 with Reno's share being \$427,233.42. (Sewer Fund)

Summary:

The Cities of Reno (Reno) and Sparks (Sparks) jointly own the Reno-Sparks Sanitary Sewer Interceptor (RSI), which drains to the Truckee Meadows Water Reclamation Facility (TMWRF). As part of standard asset management, both cities regularly assess the condition of sewer infrastructure. Inspecting this interceptor requires specialized equipment due to its large size and high flow. This agreement covers the inspection and assessment of approximately six miles of the RSI, including a sewer siphon beneath the Truckee River. Staff recommends Council approval of the consultant agreement with Holmes International for professional engineering services to perform inspection and condition assessment of the Reno-Sparks Sanitary Sewer Interceptor in an amount not to exceed \$622,517 with Reno's share being \$427,233.42 (Sewer Fund).

- B.17 Staff Report (For Possible Action): Approval of the Fourteenth Amendment to the Interlocal Agreement (ILA) with the Western Regional Water Commission (WRWC) to fund the Truckee Meadows Storm Water Quality Management Program for Fiscal Year (FY) 26 in the amount of \$262,500. (Sewer Fund, with 100% Reimbursement from WRWC funding for the Storm Water Program)

Summary:

The Western Regional Water Commission (WRWC) approved funding for the Truckee Meadows Storm Water Permit Coordinating Committee (SWPCC) Fiscal Year (FY) 26 budget for administering the Truckee Meadows Storm Water Quality Management Program (SWMP) as managed by the City of Reno (Utility Services). The SWMP outlines management measures pertaining to water quality required by the Nevada Division of Environmental Protection (NDEP). This Amendment to the Agreement will provide a \$262,500 reimbursement to the City of Reno for administering the Stormwater program in FY 26. Staff recommends Council approve the Fourteenth Amendment to the Interlocal Agreement with the WRWC in the amount of \$262,500 to fund the Truckee Meadows Storm Water Quality Management Program for Fiscal Year 26.

- B.18 Staff Report (For Possible Action): Approval of Agreement with Balance Hydrologics, Inc., for Truckee Meadows Regional Storm Water Quality Monitoring in the amount of \$237,141.30 with 100% reimbursement from Western Regional Water Commission (WRWC) and Nevada Department of Transportation (NDOT). (Sewer Fund)

Summary:

This Agreement with Balance Hydrologics is to provide regional storm water quality monitoring through June 30, 2026, to ensure compliance with the National

Pollutant Discharge Elimination System (NPDES) permit. The City of Reno (Reno) acts as coordinator, administrative, and fiscal agent for the Stormwater Permit Coordinating Committee (SWPCC) and is signatory to all agreements. Staff recommends Council approve the agreement in the amount of \$237,141.30 with 100% reimbursement from the Western Regional Water Commission (WRWC) and Nevada Department of Transportation (NDOT) by separate agreements.

- B.19 Staff Report (For Possible Action): Approval of Amendment #1 to the contract for independent contractor services between the City of Reno on behalf of the Reno Police Department, City of Sparks, and Technical Medical, LLC., for phlebotomy services and court testimony, extending the term through June 30, 2026, and increasing the not to exceed amount by \$172,538.74 for FY26 for a total not to exceed contract amount of \$345,077.48. (General Fund)

Summary:

The City of Reno, on behalf of the Reno Police Department, wants to extend the above joint contract with the Sparks Police Department and Technical Medical LLC for phlebotomy services and courtroom testimony through June 30, 2026. The first year of the contract was supported by General Funds, in the amount not to exceed (NTE) \$172,538.74. The contract allows for an extension for a one-year period. RPD has found this service is valuable and would like to extend this contract through June 30, 2026, at an additional cost, not to exceed \$172,538.74, to be paid by General Funds. Which brings the total NTE amount to \$345,077.48.

The Reno Police Department is responsible for investigating DUI offenses and collecting necessary evidence for prosecution, including blood alcohol samples. Under Nevada Revised Statutes (NRS) 652.210, these samples must be drawn by qualified medical professionals to ensure accuracy and compliance. The proposed joint contract amendment with Technical Medical, LLC, will enable the department to efficiently obtain these samples in alignment with NRS 484C.110-130, minimizing contamination risks and procedural errors. This partnership will also improve operational efficiency by allowing officers to swiftly return to patrol during peak hours, while Technical Medical's certified professionals will be available to testify in court, reinforcing the credibility of the evidence collected.

- B.20 Staff Report (For Possible Action): Approval of Contract with Blue Cover Six, LLC (BCS) for innovation and technology support to the Reno Police Department in an amount not to exceed \$120,000. (General Fund)

Summary:

The Reno Police Department (RPD) has worked with Blue Cover Six LLC (BCS) over the past twelve years to develop and leverage cutting-edge technology and services. This successful collaboration has resulted in the development of close to

thirty (30) applications utilized within the RPD. One example includes the public website Renopd.com. This advancement in targeted technology has provided RPD officers with meaningful technology and efficiency-creating tools making their job in the field safer and more efficient through quick access to critical data.

- B.21 Staff Report (For Possible Action) Approval to amend the not-to-exceed amount from \$350,000 to \$400,000 for the previously approved purchase of Crime Fighter Barcoded Evidence Analysis Statistical Tracking Laboratory Information Management System (BEAST LIMS) software (Grant Funds).

Summary:

The Police Department is requesting approval to amend the not-to-exceed amount from \$350,000 to \$400,000 for the previously approved purchase of the Porter Lee Crime Fighter Barcoded Evidence Analysis Statistical Tracking Laboratory Information Management System (BEAST LIMS) software system. The BEAST LIMS software is being implemented concurrently with the Hexigon Records Management System (Hexigon RMS). It has been determined that the vendor needs to build an interface to allow these systems to communicate, in order to optimize the efficiency and accuracy of data entry. The additional cost for this interface would exceed the previous Council authorization.

- B.22 Staff Report (For Possible Action): Approval of Special Event Sponsorship Allocation to Ninja Run; Earth Day; Biggest Little Half Marathon; Dark Corner Haunt 2024; The Reno-Tahoe Odyssey Relay Run Adventure; 2025 GBCFC Annual Seedling Sale; Reno River Festival; 2025 Reno Gamble; Mariachi & Folklore Festival; Leprechaun Race; Artown; Sierra Nevada Honey and Lavender Festival; Dancing in the Streets; 2025 Silver State Championships; Boneyard Blast; Hot August Nights; Journal Jog; Milk & Honey Fest; Fiesta on Wells; Reno Pride; Dirty Wookie Run; Dinner on the Bridge; Rock Reno Half Marathon; Offbeat Music Festival; Great Pumpkin Festival; Decompression; Riverside Farmers Market; Wobble Before You Gobble; Holiday Lights Festival; Desert Moon Festival; Dancing on the River; Food Truck Fridays; Dia de los Muertos; Reno Antique Faire; Off the Rails; Rollin' Reno; Italian Fest; Biggest Little Latin Fest; Biggest Little Wing Fest; Dark Corner Haunt 2025; Relay for Life; Cosmic Hearts Sound Bath; Reno Ecstatic Dance; Community is Medicine; Reno King of the Hill Swim Meet in amount not to exceed \$299,000. (Room Tax)

Summary:

Staff is requesting approval of 10 sponsorship allocations for special events for FY 24/25 and 35 sponsorship allocations for special events for FY 25/26 from budgeted room tax funds based upon recommendations of the Staff Review Committee, in an amount not to exceed \$299,000. A Staff Review Committee was assembled due to a lack of appointed members to the Special Event Sponsorship Committee (SESC) resulting in an inability to establish a quorum and the city-

wide pause on certain committees and commissions including the SESC. The staff review committee included staff from Special Events, Economic Development, Community Relationships, Parks and Recreation, and Policy and Strategy, and utilized the same scoring criteria as previously established by the SESC. Staff recommendations for sponsorship allocations to include: Ninja Run; Earth Day; Biggest Little Half Marathon; Dark Corner Haunt 2024; The Reno-Tahoe Odyssey Relay Run Adventure; 2025 GBCFC Annual Seedling Sale; Reno River Festival; 2025 Reno Gamble; Mariachi & Folklore Festival; Leprechaun Race; Artown; Sierra Nevada Honey and Lavender Festival; Dancing in the Streets; 2025 Silver State Championships; Boneyard Blast; Hot August Nights; Journal Jog; Milk & Honey Fest; Fiesta on Wells; Reno Pride; Dirty Wookie Run; Dinner on the Bridge; Rock Reno Half Marathon; Offbeat Music Festival; Great Pumpkin Festival; Decompression; Riverside Farmers Market; Wobble Before You Gobble; Holiday Lights Festival; Desert Moon Festival; Dancing on the River; Food Truck Fridays; Dia de los Muertos; Reno Antique Faire; Off the Rails; Rollin' Reno; Italian Fest; Biggest Little Latin Fest; Biggest Little Wing Fest; Dark Corner Haunt 2025; Relay for Life; Cosmic Hearts Sound Bath; Reno Ecstatic Dance; Community is Medicine; Reno King of the Hill Swim Meet.

- B.23 Staff Report (For Possible Action): Acceptance of Grant Award from Cop Fleet Forum for reimbursement of travel related expenses to attend Cop Fleet Forum in an amount to not exceed \$599.

Summary:

The City of Reno's Maintenance and Operations department was seeking training opportunities for process improvements, reducing maintenance costs, networking for solutions, etc. The Cop Fleet Forum presented opportunities to address these training needs. The City of Reno was awarded a grant to attend the Cop Fleet Forum to learn best practices in law enforcement fleet management in an amount to not exceed \$599.

- B.24 Staff Report (For Possible Action): Acceptance of Grant Award from the Carson-Truckee Water Conservancy District in the total amount of \$70,000 to support the Cement Repurposing and Riverbank Restoration Project at John Champion Park.

Summary:

The City of Reno Parks and Recreation Department has been awarded a \$70,000 grant from the Carson Truckee Water Conservancy District (CTWCD) to implement the Cement Repurposing and Riverbank Restoration Project at John Champion Park. This project will restore approximately 1.6 acres and 817 linear feet of Truckee River shoreline through the removal of noxious weeds, repurposing of existing cement, planting of native vegetation, and enhancement of safe public access. The project supports the One Truckee River Management

Plan and advances the City's goals for environmental restoration and public safety.

- B.25 Staff Report (For Possible Action): Acceptance of Grant Award from the Carson-Truckee Water Conservancy District in the total amount of \$10,821.40 to support city-wide Truckee River bank safety through tree maintenance equipment purchases.

Summary:

The City of Reno Parks and Recreation Department has been awarded a \$10,821.40 grant from the Carson Truckee Water Conservancy District (CTWCD) to purchase specialized equipment for tree branch removal along the Truckee River corridor. The equipment, including a forestry recovery winch and tree rigging winch, will improve staff capability to safely and efficiently remove hazardous tree limbs and debris, reducing flood risks and enhancing public safety.

- B.26 Staff Report (For Possible Action): Acceptance of Sponsorship Award from the Nevada Kids Foundation to provide up to 10 youth scholarships for the City of Reno Adaptive Cycling Center in the amount of \$1,000.

Summary:

The City of Reno provides year-round accessible recreation activities for all ages and abilities. For that reason, the Nevada Kids Foundation approached the City of Reno to provide up to 10 youth scholarships for the Adaptive Cycling Center in the amount of \$1,000. Staff recommends Council accept the sponsorship from the Nevada Kids Foundation.

- B.27 Staff Report (For Possible Action): Acceptance of an American Association of Retired Persons (AARP) Community Challenge grant to purchase additional equipment that supports livable communities for all ages at the City of Reno's Adaptive Cycling Center in the amount of \$15,686.

Summary:

The City of Reno provides year-round accessible recreation activities for persons of all ages and abilities. For that reason, City of Reno applied for and was awarded the 2025 AARP Community Challenge grant to support individuals with disabilities and older adults at the City of Reno's Adaptive Cycling Center in the amount of \$15,686. Staff recommends Council accept the grant award from AARP.

- B.28 Staff Report (For Possible Action): Acceptance of the American Association of Retired Persons (AARP) Community Challenge grant to continue revitalization

of the Paradise Park Community Garden in partnership with Reno Food Systems aimed at improving the lives of older adults and community at-large in the amount of \$5,000.

Summary:

The AARP Community Challenge provides small grants to fund quick-action projects to help communities become more livable for people of all ages. The City of Reno was awarded the Flagship Grant of \$5,000 to continue revitalization of the Paradise Park Community Garden in partnership with Reno Food Systems and the senior community.

- B.29 Staff Report (For Possible Action): Acceptance of equipment donation from Martin Harris Construction to the Maintenance and Operations Department of 15 plastic fillable Jersey Rail Traffic Barriers with the total approximate value of \$3,825.

Summary:

Martin Harris Construction has offered to donate 15 fillable plastic Jersey Rail Traffic Barriers to the Maintenance & Operations Department for use by the Street Maintenance Division. The barriers have an approximate value of \$255.00 each. The approximate value of the donation being \$3,825.00.

- B.30 Resolution No. _____ (For Possible Action): Resolution donating Council Discretionary Funds to GreenVibe World in support of their mission to create solutions for the sustainable welfare of our planet and ourselves in the amount of \$2,000. (General Fund) [Martinez]

Summary:

Councilmember Martinez would like to allocate \$2,000 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to GreenVibe World. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

C Department Items

- C.1 Presentation from the Reno-Sparks Convention and Visitors Authority (RSCVA) on 2024 tourism research findings (For Discussion Only) - Mike Larragueta, RSCVA President and CEO, Future Partners Staff [Guest Presentation]

NO STAFF REPORT

- C.2 Staff Report (For Possible Action): Presentation, discussion and potential direction to staff regarding initiation of a text amendment to Reno Municipal Code Title 18 - Annexation and Land Development to modify the live entertainment regulations and to amend Reno Municipal Code Title 8 - Administrative Code to create a C-scale noise ordinance; together with matters which pertain to or are necessarily connected therewith.

Summary:

At the August 28, 2024, City Council meeting, Planning staff presented an update on the Title 18 Zoning Code Clean-Up. The discussion included concerns from bar operators and businesses that want to see more flexibility around the live entertainment regulations. Public comment also included frustrations by residents living in the downtown area related to excessive noise from crowds, bars, night clubs, outdoor concerts, stereos, vehicles/motorcycles, and generally intoxicated individuals. In order to move forward with any changes to either the live entertainment regulations or to create a new noise ordinance, Council first needs to initiate a text amendment, which would then lead to several months of public input and community feedback on the two topics. Staff recommends Council review the information and provide direction on initiation of a text amendment to Title 18 to update the live entertainment regulations to provide more flexibility and on initiation of a text amendment to Title 8 to create a C-scale noise ordinance.

- C.3 Staff Report (For Possible Action): Presentation and discussion on possible nonprofit organization registration requirements with potential direction to staff.

Summary:

On April 23, 2025, Council expressed the desire to discuss registration requirements for nonprofit organizations in the City. This report provides information on the current exemptions for nonprofit licensing, approaches used by other jurisdictions, and the impacts of amending and enforcing an ordinance governing this matter.

Council is asked to provide direction on this matter and if instructed to do so, staff will proceed with gathering community feedback and drafting an ordinance. Conversely, if Council is satisfied with the current state of nonprofit licensure exemption, staff will continue to assess the need for nonprofit organization registration and return with updates as needed.

- C.4 Staff Report (For Possible Action): Update, discussion, and potential direction to staff regarding the conclusion of the 83rd (2025) Session of the Nevada Legislature.

Summary:

The 83rd Session of the Nevada Legislature began on February 3, 2025. In an

effort to keep Council informed about the legislative process, staff has periodically provided updates and answered questions on various bills and other legislative matters at regularly-scheduled Council meetings between February and June 2025. The Legislature adjourned Sine Die on Monday, June 2.

- C.5 Resolution No. ____ (For Possible Action): Financial update presentation and discussion; Resolution to augment the budget of the City of Reno, Nevada, for FY24/25; and approval of budget revisions for the period of April 1, 2025 through June 30, 2025.

Summary:

This item includes a financial update and the third quarter augmentation for FY25. As we progress through the fiscal year, it is prudent for the City to review revenues and expenditures to ensure City operations are on track to stay within the approved budget. The City adopts an annual budget each year. The annual budget is the overall plan for City services for the fiscal year. As we proceed through the fiscal year, the plan changes and evolves requiring resources to be reallocated or added through budget augmentations. Budget augmentations must be adopted by resolution, and information forwarded to the Nevada Department of Taxation for approval. Augmentations of appropriations of a fund which receives ad valorem taxes must be noticed in the local newspaper prior to Council approval. The Augmentations were noticed as required.

D Public Hearings - 10:00 AM (Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.)

- D.1 Staff Report (For Possible Action): Public hearing and potential approval of the 2025–2029 Five-Year Consolidated Plan and the 2025–2026 Annual Action Plan outlining the use of federal funds from the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs.

Summary:

The Five-Year Consolidated Plan outlines housing and community development needs, priorities, goals, strategies, and funding allocations for both the City of Reno and the Washoe County HOME Consortium (WCHC), for which the City serves as the lead entity. The U.S. Department of Housing and Urban Development (HUD) funds will be allocated to support related activities. These HUD funds include the following entitlement grant programs: Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG). In addition to the Consolidated Plan, the Annual Action Plan (AAP) specifies the activities to be undertaken during Program Year 2025. All projects and activities funded through these programs are

designed to benefit low-to moderate-income residents and individuals with special needs. Staff is requesting acceptance and approval of the 2025-2029 Five-Year Consolidated Plan, and the 2025-2026 Annual Action Plan.

- D.2 Ordinance Introduction - Bill No. ____ (For Possible Action): Case No. LDC25-00046 (Milnes Family Zoning Map Amendment) Ordinance to amend Title 18, Chapter 18.02 of the Reno Municipal Code, entitled "Zoning," rezoning ±132.2-acres located ±650 feet northwest of the terminus of Sandestin Drive, ±450 feet north of the Peavine Pines Court, extending north to the northern city limits, from Ventana Pointe (SPD) to ±38.5 acres of Large Lot Residential - One Acre (LLR-1) and ±93.7 acres of Parks, Greenways, and Open Space (PGOS); together with matters which pertain to or are connected therewith. [Ward 5]

Summary:

The Ventana Pointe Specific Plan District (SPD) was approved in 2007 and remains undeveloped. The property is under new ownership and the new owner has requested to dissolve the SPD and return the zoning to ±38.5 acres of Large Lot Residential - One Acre (LLR-1) and ±93.7 acres of Parks, Greenways, and Open Space (PGOS). There are no development plans associated with this request. Key issues related to the request are: 1) compatibility of the proposed amendments with surrounding land uses; and 2) conformance with Master Plan. Staff finds that proposed zoning map amendment is compatible with surrounding land uses and in conformance with the Master Plan. The Planning Commission recommends approval of the zoning map amendment.

- D.3 Ordinance Introduction - Bill No. ____ (For Possible Action): Case No. LDC25-00048 (7720 Security Circle Zone Change) – Ordinance to amend Title 18, Chapter 18.02 of the Reno Municipal Code, entitled “Zoning,” rezoning a ±1.55 acre site is composed of three parcels generally located southeast of the intersection of Security Circle and North Virginia Street. Two of the parcels are located east of North Virginia Street, ±289 feet south of its intersection with Security Circle and the third is south of Security Circle, ±177 feet east of North Virginia Street, from Mixed-Use Suburban (MS) to Mixed Employment (ME); together with matters which pertain to or are necessarily connected therewith. [Ward 4]

Summary:

The ±1.55-acre site consists of three parcels generally located southeast of the intersection of Security Circle and North Virginia Street. This is a request for a zoning map amendment from Mixed-Use Suburban (MS) to Mixed Employment (ME). The ME zone is a conforming district within the Mixed-Employment (ME) Master Plan land use designation whereas the existing MS zone is not. Key issues include: 1) compatibility of the proposed zoning with surrounding zoning and land uses, 2) development standards, and 3) conformance with the Master Plan. Staff

and the Planning Commission recommend that the requested zoning map amendment be approved.

E Ordinances - Introduction (Other Ordinance, Introduction items may be found under the following agenda sections: Public Hearings, and/or Standard Department Items.)

F Ordinances - Adoption

G City Clerk

G.1 Staff Report (For Possible Action): Annual City Clerk's performance evaluation, including discussion of accomplishments and potential action to accept the evaluation and establish goals for the upcoming year.

Summary:

Resolution 8351 requires City Council conduct an annual review of the City Clerk's performance in the last quarter of each fiscal year, or more often as directed by City Council. The performance evaluation is a planning process to review accomplishments, establish goals and objectives, and provide feedback and direction to the City Clerk on performance goals for the upcoming year.

G.2 Staff Report (For Possible Action): Presentation and discussion on the City of Reno's parking citation collection program, including lost revenue resulting from collection system limitations, revenue collection performance, and potential direction to staff on improving collection processes.

Summary:

This agenda item provides an overview of the City of Reno's parking citation collection program, with a focus on identifying and addressing revenue loss tied to system limitations. The presentation will highlight the City Clerk's Office performance metrics related to citation collection, examine barriers that hindered the City's ability to fully recover owed revenue, and outline opportunities for improving the efficiency and effectiveness of the collection process. Council discussion and potential direction to staff will help shape next steps for modernizing collection practices and enhancing overall revenue performance.

G.3 Staff Report (For Possible Action): Discussion and potential appointment or reappointment of up to two individuals to the Reno-Tahoe Airport Authority Board of Directors from the following pool of applicants, listed in alphabetical

order: Edward Ableser, Jennifer Cunningham (Reappointment), Garrett Gordon, and Brian Kulpin.

Summary:

There are two upcoming vacancies for City of Reno appointments on the Reno-Tahoe Airport Authority (RTAA) Board of Directors.

The Clerk's Office has received applications from: Edward Ableser, Jennifer Cunningham (reappointment), Garret Gordon, and Brian Kulpin.

Jennifer Cunningham and Richard Jay's terms on the RTAA Board of Directors are due to expire on June 30, 2025. Mr. Jay has served two full terms and is ineligible for reappointment.

The term of appointment for all vacancies is for the period from July 1, 2025, to June 30, 2029.

H Mayor and Council

H.1 City Council Comments, including announcements regarding City boards and commissions, activities of local charitable organizations and upcoming local community events. (Non-Action Item)

I Public Hearings - 6:00 PM (Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.)

I.1 Staff Report (For Possible Action): SGN25-09320E (5250 Kietzke Lane) Appeal of the Administrator's decision to deny a sign permit application at 5250 Kietzke Lane. The ±1.04-acre site is located at the southeast corner of the intersection of Meadowood Mall Way and Kietzke Lane. The site is zoned Mixed-Use Urban (MU) and has a Master Plan land use designation of Suburban Mixed-Use (SMU). This appeal was brought by Julie's Sign Shoppe, Inc. The City Council may affirm, modify or reverse the decision of the Administrator. [Ward 2]

Summary:

This is a public hearing and appeal of the Administrator's decision to deny a sign permit application. The Administrator denied the sign permit based on provisions in the Reno Municipal Code (RMC) that prohibit signs on roofs. The application requests placement of a new sign on the front vertical facing roof elevation of the mansard roof. Under the zoning code, mansard roof surfaces, including vertical faces, are considered part of the roof structure. Julie's Sign Shoppe, Inc. appealed the Administrator's decision (Exhibit A) citing this portion of the mansard roof functions more as structural support for the side of the building and should not be

considered part of the roof proper. The City Council may affirm, modify or reverse the decision of the Administrator.

J Public Comment (This item is for either public comment on any action item or for any general public comment.)

J.1 Public Comment

K Adjournment (For Possible Action)

Redevelopment Agency Board Meeting

A Introductory Items

A.1 Pledge of Allegiance

A.2 Roll Call

A.3 Public Comment

A.3.1 Public Comment

A.4 Approval of the Agenda (For Possible Action) – 11 June 2025

A.5 Approval of the Minutes

A.5.1 Redevelopment Agency Board - Regular - 23 April 2025 10:00 AM
(For Possible Action)

A.5.2 Redevelopment Agency Board - Special - 5 May 2025 10:00 AM (For Possible Action)

A.5.3 Redevelopment Agency Board - Regular - 7 May 2025 10:00 AM (For Possible Action)

B Department Items

B.1 Resolution No. ____ (For Possible Action): Resolution to Augment the Budget of the City of Reno, Redevelopment Agency #1 and Redevelopment Agency #2, for the 2024/2025 Fiscal Year; and Approval of Budget Revisions for the period of January 1, 2025 through June 30, 2025.

Summary:

Augmentations (increases in appropriations) require Agency Board approval and budget revisions (transfers between accounts within a fund) must be recorded in the official minutes. Augmentations must be adopted by resolution, and information forwarded to the Nevada Department of Taxation for approval. Augmentations of appropriations of a fund which receives ad valorem taxes must be noticed in the local newspaper prior to Council approval. The Augmentations were noticed as required.

B.2 Staff Report (For Possible Action): Award of Contract to All Eagle, LLC for demolition of the Community Assistance Center buildings located at 315 & 335 Records Street in an amount not to exceed \$700,000. (Redevelopment Agency #2 Fund) [Ward 1]

Summary:

The Community Assistance Center located at 315 and 335 Record Street has been closed since 2021 when the Cares Campus opened. The next step is to demolish the buildings to remove downtown blight, the potential for vandalism, and the potential unlawful occupation of a vacant building on City owned property.

The property is under an Exclusive Negotiating Agreement (ENA) with Ulysses Development Group, who will reimburse the Reno Redevelopment Agency for the cost of demolition. Four bids were received on May 15, 2025. All Eagle, LLC submitted the best bid pursuant to the requirements established in Nevada Revised Statute (NRS) Chapter 338.

Staff recommends Council Award of Contract to All Eagle, LLC for the

Community Assistance Center Demolition Project in an amount not to exceed \$700,000, which includes contingencies of \$19,800.

C Mayor and Council

C.1 Redevelopment Agency Board Comments, including announcements regarding City boards and commissions, activities of local charitable organizations and upcoming local community events. (Non-Action Item)

D Public Comment (This item is for either public comment on any action item or for any general public comment.)

D.1 Public Comment

E Adjournment (For Possible Action)